

Chairs' Meeting
Agenda
Wednesday, April 1, 2020
10:00 a.m., Virtually via Zoom

NOTES

Attendees: MJBradley, LGBryant, KBiondolillo, PFinnicum, JHenley, RTowery, ABowser

New Business

1. ADC Update – MJBradley shared the following updates
 - a. Tornado and its effect on faculty and students. 1 Psychology & Counseling graduate student has been displaced.
 - b. Discussions were had regarding the continuation of online teaching during the summer months, current consideration is being given to Summer I. One college on campus was not in favor of summer online teaching due to lab/clinical settings and the related requirements. MJBradley asked chairs if this would present a problem, discussion was had.
 - c. Summer registration/enrollment numbers 14/9/6 were discussed (i.e. 75%/adjunct rates).
 - d. Due dates for various graduate requirements may be postponed (comps/thesis).
 - e. MJBradley requested that chairs share any concerns regarding summer online teaching so that she may share with AUtter.
2. Fall/Spring Reassignments – due no later than April 13; send to Lisa and copy Lance and me; Kathy will send a template – due to Kathy April 16 – MJBradley reminded chairs of due dates.
3. Project Unit Goals FY 2020-21 – due April 23 send to Pam and copy Lance and me – MJBradley reminded chairs of due dates.
4. Summer School – Online vs. Face-to-face – MJBradley previously discussed during Item#1 above.
5. E & G budgets as of 3/10/20

ELCSE	\$ 2,554.51	
CSPS	\$ 739.95	
HPESS	\$21,109.42	
Psy & Coun	\$ 7,352.00	
Teacher Ed	\$17,867.25	
PEP	\$14,797.96	
	\$ 7,687.58	Cooperative Teachers
	\$21,842.04	Course Fees
	\$23,108.82	Intern Supervision
6. Department Updates
 - a. HPESS – PFinnicum reported that HPESS has 2 ongoing searches (SA/SM & ES). Candidates have been interviewing via Zoom.
 - b. TE – RTowery reported that they have been working on how to address students participating in their capstone internship. Collecting forms has been a challenge. Reevaluating searches. Faculty have reported that working remotely is going well.

- c. P&C – KBiondolillo reported that she is waiting to hear from her search committee for BS Psych/School Psych position – unsure that there are any viable candidates – may request to reopen in the Fall.
 - d. ELCSE – JHenley reported that 2 non-tenure & 1 tenure track doctoral faculty searches are ongoing via Zoom.
 - e. PEP – Abowser reported 3 situations that need addressing,
 - i. Timeline requests from program coordinators
 - ii. Background checks, discontinued at Co-Ops through April 20. Background checks can still be had at the capital
 - iii. Testing has been suspended through April 20.
 - iv. Many states have waived licensure requirements, awaiting AR decision
 - v. How will we address edTPA waivers/GoReact
 - vi. Internship assignments/placement request packets have gone out to schools
7. Other
- a. MJBradley has addressed 4 teacher candidate concerns via email regarding admission into the TEP and how the pandemic may effect, anticipates that we will need to address these concerns with all students. ABowser requests that no further communication goes out until after her meeting the ADE on 4.1.20
 - b. Student Travel Fund – LGBryant asked chairs of any interest. Deadline was April 1. Chairs indicated that they were unaware of any student interest given that most if not all conferences that they would attend have been cancelled.
 - c. MJBradley asked that chairs begin to think about any summer camps offerings and the impact. PFinnicum recommends that we be proactive with this summer's offerings and go ahead and cancel to avoid any confusion, need for reimbursements, etc.

Deadlines:

April 1st - 30th

- Departments and colleges should fill any vacancies on the Department and College PRT Committees, elect their university PRTC representative, and forward the name of replacements to Office of the Provost/Academic Affairs and Research by 4/30/2020

April 8th

- Chairs complete evaluations for non-tenured faculty and forward to the deans

April 23rd

Projected Unit goals for FY 2020-21